



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Destruction of Certain Records Retained
by the Lodi Police Department.

MEETING DATE: January 15, 1992

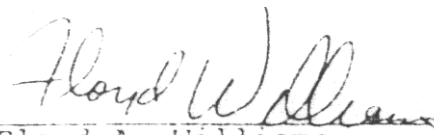
PREPARED BY: Police Chief

RECOMMENDED ACTION: That the City Council grant permission to
destroy certain records listed below in excess
of five (5) years of age.

BACKGROUND INFORMATION: In the interest of conserving storage space,
the Lodi Police Department makes this annual
request to destroy certain records in excess
of five (5) years of age as follows:

- 1) Background investigations and employment records of previous
employees who have left employment of the City over five years
ago. This does not include retirees.
- 2) Background investigations on previous applicants not hired, over
five years old.
- 3) Crime reports, incident reports and traffic reports over five
years old except for those with pending court action and all
homicide investigations.
- 4) Investigations of Citizens Complaints over five years old.

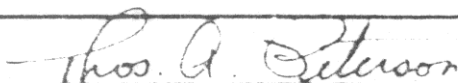
FUNDING: None Required


Floyd A. Williams
Chief of Police

FAW:sm

cc: City Attorney

APPROVED



THOMAS A. PETERSON
City Manager

RESOLUTION NO. 92-13

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A RESOLUTION OF THE LODI CITY COUNCIL
AUTHORIZING DESTRUCTION OF CERTAIN RECORDS
RETAINED BY THE LODI POLICE DEPARTMENT

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WHEREAS, in accordance with Government Code § 34090, the City Attorney has filed his written consent to the destruction of certain records retained by the Police Department. an inventory of which is attached hereto, marked Exhibit A, and thereby made a part hereof;

NOW, THEREFORE, BE IT RESOLVED by the Lodi City Council that:

1. The records heretofore identified are no longer required.
2. The Lodi City Council finds that the City Attorney has given his written consent to the destruction **of** the records inventoried on Exhibit **A** attached hereto and the destruction of those records **is** hereby authorized.

Dated: January 15, 1992

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I hereby certify that Resolution No. 92-13 was passed and adopted by the Lodi City Council in a regular meeting held January 15, 1992 **by** the following vote:

Ayes: Council Members - Hinchman, Pennino, Sieglock, Snider
and Pinkerton (Mayor)

Noes: Council Members - None

Absent: Council Members - None

(Alice M. Reimche)
Alice M. Reimche *by JDP*
City Clerk

E H I B A

INVENTORY OF CERTAIN RECORDS RETAINED BY THE LODI POLICE DEPARTMENT
REQUESTED TO BE DESTROYED PURSUANT TO GOVERNMENT CODE SECTION 34090

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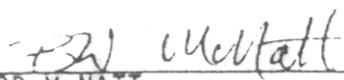
- 1) Background investigations and employment records of previous employees who have left employment of the City Over five years ago. This does not include retirees.
- 2) Background investigations on previous applicants not hired, over five years old.
- 3) Crime reports, incident reports and traffic reports over five years old, except for those with pending court action and all homicide investigations.
- 4) Investigations of citizens' complaints over five years old.

Dated: January 7, 1992



FLOYD A. WILLIAMS
Chief of Police

APPROVED FOR DESTRUCTION



BOB MCNATT
City Attorney

Dated: 1-8, 1992